

Borough of Freemansburg

600 Monroe St., Freemansburg, PA 18017

Reorganization Meeting Minutes

Tuesday, January 2, 2024-7:00 PM

- Presentation of Affidavits and the Certificate of Elections by newly elected Council Members by Magistrate Alan Mege
- Swearing in of newly elected Council Members -*Colleen Gallagher, Justin LaBar, Jim Smith sworn in to Council.*

Roll Call

Mayor: Gerald Yob-*present*; **Council Members:** Homer Lorrhah-*present*, Justin LaBar-*present*, Jim Smith-*present*, Charles Derr-*present*, Colleen Gallagher-*present*, Margaret Lorrhah-*present*, Rudolph Gallich-*present*

Borough Secretary: Justine Rossi-*present*

Solicitor: ~~James Preston, Esq.~~ Anthony Giovannini-*present*

Borough Manager: Jonathan Itterly-*present*

- Pledge of Allegiance
- Nomination for and election of President of Council Homer Lorrhah by James Smith
Motion (Made by James Smith, 2nd Charles Derr)-PASS 5-0.
- Nomination for and election of Vice-President of Council James Smith by Margaret Lorrhah
(Made by Margaret Lorrhah, 2nd Homer Lorrhah)-PASS 5-0.
(Additional Nomination of Charles Derr for Council Vice-President by Justin LaBar-Derr declined position)

Courtesy of the Floor

Finance/Personnel

- **Resolution #2024-001...** *(a Resolution reappointing Borough Solicitor James Preston of Broughal & DeVito for 2024), for authorization.*

Motion-authorizing a Resolution reappointing Borough Solicitor James Preston of Broughal & DeVito for 2024 by Smith, 2nd M. Lorrhah-PASS 6-0.

- **Resolution #2024-002...** *(a Resolution reappointing Borough Engineer Justin M. Coyle, Carroll Engineering for 2024), for authorization.*

Motion- authorizing a Resolution reappointing Borough Engineer Justin M. Coyle, Carroll Engineering for 2024 by M. Lorrhah , 2nd Gallaher -PASS 6-0.

- **Resolution #2024-003...** *(a Resolution reappointing Sewage Enforcement Officer, Thomas Knoll for 2024), for authorization.*

Motion-authorizing a Resolution reappointing Sewage Enforcement Officer, Thomas Knoll for 2024 by Gallagher, 2nd M. Lorrhah-PASS 6-0.

- **Resolution #2024-004...** *(a Resolution reappointing Independent Auditors, France, Anderson & Basile, for 2024), for authorization.*
Motion-authorizing a Resolution reappointing Independent Auditors, France, Anderson & Basile, for 2024 by Gallagher, 2nd Snith-PASS 6-0.
- **Resolution #2024-005...** *(a Resolution reappointing delegates to the Northampton County Tax Collection Committee for 2024), for authorization.*
Motion-authorizing a Resolution reappointing delegates (Smith/Lorrah/Yob) to the Northampton County Tax Collection Committee for 2024 by Smith, 2nd M. Lorrah-PASS 6-0.
- **Resolution # 2024-006...** *(a Resolution appointing Chief Administrative Officer of the Police and Non-Uniformed Pension Plans), for authorization.*
Motion- a Resolution appointing Chief Administrative Officer of the Police and Non-Uniformed Pension Plans M. Lorrah, 2nd Smith-PASS 6-0.
- **Resolution # 2024-007...** *(a Resolution reappointing Zoning Hearing Board Solicitor Michael Shay of Shay, Santee, & Kelhart for 2024), for authorization.*
Motion-to authorize a Resolution reappointing Zoning Hearing Board Solicitor Michael Shay of Shay, Santee, & Kelhart for 2024 by M. Lorrah, 2nd Gallagher-PASS 6-0.
- **Resolution #2024-008...** *(a Resolution reappointing Council Vacancy Board member David Zmijewski), for authorization.*
Motion-to authorize a Resolution reappointing Council Vacancy Board member David Zmijewski for 2024 by Smith, 2nd M. Lorrah-PASS 5-0 (Abstain-Derr).
- **Resolution #2024-009...** *(a Resolution reappointing the Building Code Board of Appeals), for authorization.*
Motion-to authorize a Resolution reappointing the Building Code Board of Appeals for 2024 by M. Lorrah, 2nd Smith-PASS 6-0.
- **Resolution #2024-010...** *(a Resolution reappointing Fire Marshall Christopher Snyder for 2024), for authorization.*
Motion-to authorize a Resolution reappointing Fire Marshall Christopher Snyder for 2024 by M. Lorrah, 2nd Gallagher-PASS 5-1 (No-LaBar).
- **Resolution #2024-011...** *(a Resolution reappointing KeyCodes Inspection Agency. Zoning/UCC/Inspections for 2024), for authorization.*
Motion- a Resolution reappointing KeyCodes Inspection Agency for Zoning/UCC/Inspections for 2024 by M. Lorrah, 2nd Smith-PASS 6-0.
- **Resolution #2024-012...** *(a Resolution adopting the Borough Fee Schedule for 2024), for authorization.*
Motion-to authorize a Resolution adopting the Borough Fee Schedule for 2024 by Gallagher, 2nd Smith-PASS 6-0.

- **Resolution #2024-013...** *(a Resolution re-appointing members to the Planning Commission for 2024), for authorization.*

Motion-to authorize a Resolution re-appointing members to the Planning Commission for 2024 by M. Lorrh, 2nd Smith-PASS 6-0.

- **Resolution #2024-014...** *(a Resolution re-appointing Borough Secretary/Asst. Secretary and Borough Treasurer/Asst. Treasurer for 2024) for authorization.*

Motion- to authorize a Resolution re-appointing Borough Secretary/Asst. Secretary and Borough Treasurer/Asst. Treasurer for 2024, by Smith, 2nd M. Lorrh-PASS 6-0.

- **Resolution #2024-015...** *(a Resolution re-appointing members to the Civil Service Commission for 2024)...for authorization.*

Motion-to authorize a Resolution re-appointing members to the Civil Service Commission for 2024 by M. Lorrh, 2nd Smith-PASS 6-0.

- Payroll Reports for paychecks dated 12/14/23 & 12/28/23, *informational.*
- Monthly Tax Report for **November 2023**, *informational.*
- Redevelopment Assistance Capital Program (“RACP”) information for discussion. *Borough has received a RACP Grant in the past for the municipal building renovation and addition. The project is a 50% match which the Borough could use statewide grants for the match.*

Motion-for Borough Manager to apply for a Redevelopment Assistance Capital Program (“RACP”) for park improvements by Smith, 2nd Gallagher-PASS 6-0.

- 2008 Ford F-350 Diesel Dump Truck sold on Municibid for \$8,400.00, *informational.*

Council Meeting Minutes:
12/5/2023

Motion-to accept Council Meeting Minutes without additions, corrections or errors by M. Lorrh, 2nd Smith-PASS 5-0 (Abstain-Gallagher due to meeting absence).

Community Development, Public Safety & Fire Company

- Resignation letter from Zoning Hearing Board member Richard Takacs. There is currently an open seat on the Board. Once a new member is attained, the Resolution to appoint will be presented to Council for authorization.
- Thank you letter to Borough Employees and Volunteers for their assistance with the D&L National Heritage Corridor. The event was a big success and the Borough’s overall assistance was greatly appreciated.
- Application for Payment no. 1003 to LA Building Contractors in the amount of \$62,100.00, for the amphitheater project, *informational.*
- Monthly Fire Report for **November 2023**

Sewer, Sanitation, Streets/Public Works

- Information regarding lighting for Main St. revitalization project.

- Whitetail Disposal Monthly trash hauling Report for **November, 2023**.

Police Department

- Monthly Police Report for **December 2023**, *document will be distributed at the next Council Meeting.*
- A Naloxone Distribution Box has been placed in the Administration hallway stocked with “Narcan” the life-saving opioid reversal medication which is available to anyone at no cost.

Parks & Recreation

- Parks & Recreation event Donuts & Cookies with Santa was a huge success! Thanks to the P&R Committee for a great job this year. Committee will be meeting this month to create a calendar of events for 2024 which will be provided to Council.

Mayor, Manager & Council President

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Miscellaneous

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Open Meeting Adjourn: 7:29pm

Executive Session: litigation, property acquisition & personnel matters

8:03pm – Open Meeting was entered where the following Motion was made:

Motion- to authorize the Freemansburg Volunteer Fire Company to utilize the old Police Garage bay at Borough Hall for Fire Company activities by Gallagher, 2nd Gallagher-PASS 6-0.

Motion- to adjourn by LaBar-PASS All Ayes.

Respectfully Submitted by: _____
Justine A. Rossi, Borough Secretary

Approved by Council: _____ Certified: _____