

# Borough of Freemansburg

600 Monroe St., Freemansburg, PA 18017

## Council Meeting Minutes

Tuesday December 3, 2024-7:00 PM

➤ Pledge of Allegiance

➤ **Roll Call**

**Mayor:** Gerald Yob  
**Council President:** Homer Lorrach  
**Council Vice-President:** Jim Smith  
**Council Members:** Charles Derr, Colleen Gallagher-*absent*, Rudolph Gallich, Monica Elliott, Margaret Lorrach  
**Council Secretary:** Ramona Ruiz  
**Borough Manager:** Jonathan Itterly  
**Solicitor:** Anthony Giovannini, Esq.

### *Courtesy of the Floor*

### *Finance/Personnel*

- Payroll Reports for paychecks dated 10/31/2024, 11/14/2024 & 11/28/2024. *Informational.*
- Bills paid dated 11/15/2024 in view of due dates to avoid late fees, signed by Council. *Informational.*
- Authorization to pay bills dated 12/2/2024 & 12/3/2024. **Motion Required.**  
Motion to pay bills excluding the \$364.61 bill to Harmony Animal Hospital for cat involved in Riverpoint Fire at 660 Ramblewood by M. Lorrach, 2<sup>nd</sup> C. Derr -PASS 6-0.
- Monthly Tax Report for October 2024. *Informational.*
- Review of Collections Summary for real estate taxes from Portnoff Law Associates, Ltd. dated through 9/30/2024. *Informational.*
- Remittance Reports from Portnoff Law Associates, Ltd. dated 10/30/2024 for sewer fees (\$748.62), trash fees (\$877.71) & real estate taxes (\$2,365.23). *Informational.*
- Authorize Borough Manager to execute writs of execution for Portnoff Law Associates, Ltd. to file for the collection of delinquent sanitation fees for property 333 Main Street. **Motion Required.**  
Motion authorizing Borough Manger to execute writs of execution for 333 Main Street, by M. Elliott, 2<sup>nd</sup> M. Lorrach -PASS 6-0.
- Authorize Application for Payment No. 3 period ending 10/31/2024 prepared by Construction Masters Services, LLC for the Main Street Reconstruction Project in the amount of \$256,691.25. **Motion Required.**  
Motion to authorize Application for Payment No. 3 to Construction Masters Services, LLC in the amount of \$256,691.25 by M. Elliott, 2<sup>nd</sup> M. Lorrach -PASS 6-0.
- Authorization to adopt Freemansburg Borough Final Budget 2025. **Motion Required.**

Motion to authorize Final Budget for 2025 by M. Lorrach, 2<sup>nd</sup> M. Elliott -PAS 6-0.

- **Resolution #2024-028.** A Resolution appointing Council President Homer G. Lorrach as signatory for PennDOT TE-160 Forms for 1600 Freemansburg Ave. **Motion Required.**  
Motion to authorize Resolution #2024-028 appointing Homer G. Lorrach as signatory for PennDot TE-160 Forms for 1600 Freemansburg Ave by C. Derr, 2<sup>nd</sup> M. Elliott -PASS 6-0.
- **Resolution #2024-029.** A Resolution retaining Real Estate Tax milage Rate at 18.26 mills for 2025. **Motion Required.**  
Motion to authorize Resolution #2024-029 to retain the Real Estate Tax milage Rate at 18.26 mills for 2025 by M. Elliott, 2<sup>nd</sup> M. Lorrach -PASS 6-0.
- **Council Meeting Minutes: 11/6/2024 (absent Colleen Gallagher & Margaret Lorrach).** **Motion Required**  
Motion to approve Meeting Minutes from 11/6/2024 by M. Elliot, 2<sup>nd</sup> C. Derr -PASS 5-0, (Abstain-M. Lorrach due to meeting absence.)

### ***Community Development, Public Safety & Fire Company***

- Review Traffic Study Ordinance #2024-OXX prohibiting vehicles in excess of 10 tons upon Cambria Street from Market to Washington/Pembroke Rd. **Motion Required.**  
Motion to authorize the advertisement of Traffic Study Ordinance #2024-OXX by the Borough Manager by J. Smith, 2<sup>nd</sup> M. Lorrach -PASS 6-0.
- Review Application for handicap parking for Maria Cortes at property address 218 ½ Juniata Street. **Motion Required.**  
Motion to deny the handicap parking application for Maria Cortes at 218 ½ Juniata Street due to Ordinance #2021-001 which restricts no more than 3 HC parking spaces in 1 block by M. Elliott, 2<sup>nd</sup> M. Lorrach – PASS 5-1 (R Gallich NO).
- Review itemized list and photos of playground equipment safety repairs needed for Yob Park Play area. *Informational.*
- Review Fire Company’s Call Run Report for October 2024. *Informational.*
- Review Fire Company’s Monthly Treasurer’s Reports for September, October & November 2024. *Informational.*
- Review Fire Company’s sample 2024 Fund Drive flyer. *Informational.*

### ***Sewer, Sanitation, Streets/Public Works***

- Discussion for authorization to plow snow on Norfolk Southern Railroad bed to allow the residents of Main Street to park during construction. **Motion Required.**  
Motion to deny authorization to plow snow on Norfolk Southern Railroad due to non-ownership of property by M. Elliott, 2<sup>nd</sup> J. Smith -PASS 6-0.
- Review Public Works Monthly Report for November 2024. *Informational.*

- Review Whitetail Disposal’s Service Overview for October 2024. *Informational.*

***Parks & Recreation***

- Authorize email request from Nicole at Central Assembly of God to host an Easter Egg Hunt at Yob Park on April 19<sup>th</sup> with a potential to utilize the park on April 18<sup>th</sup> as well. ***Motion Required.***  
Motion to deny request from Nicole at Central Assembly of God to host an Easter Egg Hunt at Yob Park on 4/19/2024 with a potential to utilize the park on 4/18/2024 due to safety reasons pertaining to Construction at the Amphitheater by M. Elliott, 2<sup>nd</sup> J. Smith -PASS 6-0.

***Police Department***

- Review Monthly Police Report for November 2024 (to be distributed during meeting). *Informational*

***Mayor, Manager & Council President***

- Authorization to advertise 2025 Council Meeting Schedule. ***Motion Required.***  
Motion to move 2025 Meetings to 6pm by M. Lorrh, 2<sup>nd</sup> J. Smith – (Yes - M. Lorrh, J. Smith, H. Lorrh.) (No - C. Derr, R. Gallich, M. Elliott) G. Yob -No to break tie – Motion denied 4-3.  
Motion to keep meeting schedule at 7pm for 2025 and to authorize advertisement of 2025 Council Meeting Schedule by J. Smith, 2<sup>nd</sup> M. Lorrh -PASS 6-0.

***Miscellaneous***

Open Meeting Adjourn: 7:52PM

Executive Session: litigation, property acquisition & personnel matters

Executive Session Start: 8:02PM Adjourn: 8:57 PM  
C. Derr did not attend Executive Session.

Open Meeting Start: 8:57 PM Adjourn: 9:08 PM

Motion to compensate Phill Elliott Operation Pay on line item in budget by J. Smith, 2<sup>nd</sup> R. Gallich -PASS 5-1 (M. Elliott Abstain).

Motion to Adjourn by R. Gallich, -All Ayes.

Respectfully Submitted by: \_\_\_\_\_  
Ramona Ruiz, Council Secretary

Approved by Council: \_\_\_\_\_ Date \_\_\_\_\_ Certified: \_\_\_\_\_  
Ramona Ruiz, Council Secretary