

# Borough of Freemansburg

600 Monroe St., Freemansburg, PA 18017

## Council Meeting Minutes

Tuesday February 3, 2026-7:00 PM

➤ Pledge of Allegiance

➤ ***Roll Call***

**Mayor:** Gerald Yob  
**Council President:** Homer Lorrh  
**Council Vice-President:** Jim Smith  
**Council Members:** Margaret Lorrh, Monica Elliott, Justine Rossi, Beth Zmijewski, Colleen Gallagher-  
*excused absence*  
**Council Secretary:** Ramona Ruiz  
**Borough Manager:** Jonathan Itterly  
**Solicitor:** Anthony Giovannini

### *Courtesy of the Floor*

### *Finance/Personnel*

- Motion to change time for Council Meetings from 7PM to 6PM. ***Motion Required.***  
Motion to authorize time change for Council Meetings from 7PM to 6PM by J. Rossi, 2<sup>nd</sup> M. Lorrh – PASS 4-2 (M. Elliott & B. Zmijewski-NO).
- Motion to reopen the discussion on Council Meeting Times and return the Starting Time of Council Meetings to 7PM J. Smith, 2<sup>nd</sup> M. Lorrh -PASS 6-0.
- Payroll reports for paychecks dated 1/22/2026. *Informational.*
- Bills Paid dated 1/15/2026 in view of due dates to avoid late fees. *Informational.*
- Tax Collectors Monthly Report for December 2025. *Informational.*
- Return of Taxes for the Year 2025 in the amount of \$23,147.13 to Northampton County. *Informational.*
- Remittance Reports from Portnoff Law Associates, Ltd. reflecting collections as follows:
  - Week of December 29, 2025 – Sewer \$8.50; Trash \$360.21.
  - Week of January 7, 2026 – Trash \$1,109.86.
  - Week of January 14, 2026 – Sewer \$472.13; Trash \$255.05.
  - Week of January 21, 2026 – Sewer \$126.87; Trash \$48.00.
  - Week of January 28, 2026 – Sewer \$753.90; Trash \$180.15 & Real Estate Tax \$7.61. *Informational.*
- Authorize Application for Payment No. 2, period ending December 24, 2025, prepared by Baseline Contracting, Inc. for the Community Center/Amphitheater Grass Seating Area Design-Build Retaining Wall in the amount of \$93,161.25. ***Motion Required.***  
Motion to authorize Application for Payment No. 2, period ending December 24, 2025, prepared by Baseline Contracting, Inc. for the Community Center/Amphitheater Grass Seating Area Design-Build Retaining Wall in the amount of \$93,161.25 by J. Rossi, 2<sup>nd</sup> J. Smith -PASS 6-0.

- Motion to accept the service estimates for the Municipal Building and Pump Station Generators in the amount of and \$966.18 & \$1,216.19. Work will not be scheduled until after March of 2026. ***Motion Required.***  
Motion to accept the service estimates for the Municipal Building and Pump Station Generators in the amount of and \$966.18 & \$1,216.19. Work will not be scheduled until after March of 2026 by M. Elliott, 2<sup>nd</sup> J. Rossi -PASS 6-0.
- Motion to adopt **Resolution #2026-015** - a Resolution authorizing the 2026 Fee Schedule. ***Motion Required.***  
Motion to authorize Resolution #2026-015 adopting the 2026 Fee Schedule by J. Rossi, 2<sup>nd</sup> J. Smith -PASS 6-0.
- Motion to adopt **Ordinance #2026-001**, - an Ordinance authorizing a property tax rebate program for Freemansburg Volunteer Fire Company No. 1 members that own property within the Borough subject to Freemansburg Property Taxes and meet the standards set forth within of having an “Active Role Status” for the applicable rebate year. ***Motion Required.***  
Motion to table adopting Ordinance #2026-001, a property tax rebate program for Freemansburg Volunteer Fire Company No. until next meeting. This Ordinance requires a Resolution to define Active Members. Motion by M. Lorrh, 2<sup>nd</sup> J. Smith -PASS 5-0 (M. Elliott ABSTAIN).
- Authorization to advertise **Ordinance #2026-002** - Pursuant to Borough Code § 1502.1, this Ordinance declares the Borough's intention to acquire, enter upon, take, use and appropriate private property identified as Northampton County Tax Parcels P7 2 1A 0204 and P7 2 1B 0212 for the public purposes identified therein. ***Motion Required.***  
Motion to advertise Ordinance #2026-002, pursuant to Borough Code § 1502.1, declaring the Borough's intention to acquire, enter upon, take, use and appropriate private property identified as Northampton County Tax Parcels P7 2 1A 0204 and P7 2 1B 0212 for the public purposes identified therein by J. Smith, 2<sup>nd</sup> M. Lorrh -PASS 6-0.
- ***Council Meeting Minutes: 1/5/2026 (no absences) with 1 correction: 1.) correct date on agenda to January 5, 2026. Motion Required.***  
Motion to approve Council Meeting Minutes from 1/5/2026 with 3 corrections: Line item -Resolution #14 twice; line item on General Fund Transaction Journal change name to Elliott not Caraballo (457 plan) list by J. Rossi, 2<sup>nd</sup> B. Zmijewski, PASS 6-0.

### ***Community Development, Public Safety & Fire Company***

- Develop Committee to plan the Main Street celebration of the United States 250<sup>th</sup> Anniversary (Semiquincentennial) on July 4, 2026, commemorating the signing of the Declaration of Independence.

### ***Sewer, Sanitation, Streets/Public Works***

- Re-establish Sanitation Committee to develop the contract terms to go out to bid this year. *Discussion.*
- Review Whitetail Disposal’s Service Overview for the Month of November 2025. *Informational.*
- Review Whitetail Disposal’s Service Overview for all of 2025 & December’s Metrics. *Informational.*
- Review Public Works December 2025 Report and 2025 Summary Report. *Informational.*

***Parks & Recreation***

- Stephanie from Parks & Rec is asking Council if she has to utilize the Freemansburg Volunteer Fire Company No. 1 to provide assistance with parking during the Borough’s annual carnival. *Discussion.*
- Motion to approve request from Lara Lamb to join the Parks Recreation Committee. ***Motion Required.*** Motion authorizing request from Lara Lamb to join the Parks Recreation Committee by J. Smith, 2<sup>nd</sup> J. Rossi -PASS 5-1 (M. Elliott-NO).

***Police Department***

- January 2026 Monthly Report (to be distributed at meeting). *Informational*

***Mayor, Manager & Council President***

- Announcement of Committees and the Council Members appointed to each committee.

***Members of Council***

- 

***Miscellaneous***

- 

Open Meeting Adjourn: 8:03PM

**Executive Session: litigation, property acquisition & personnel matters**

Personnel Matter Updates.

**Executive Session Start: 8:03PM**

**Executive Session Adjourn: 8:47PM**

**Open Meeting Resumed: 8:47PM**

Motion to appoint Public Works Employee Jayden Caraballo as interim Foreman with an hourly rate increase of \$3.00per/hour and increase Public Works Employee Dan D’Amico’s hourly rate by \$2.00 per/hour in lieu of hiring an additional Full-Time Public Works Employee. Motion by M. Lorrh, 2<sup>nd</sup> by J. Smith. Motion Passed 5-1 (M. Elliott).

Motion to Adjourn by B. Zmijewski , 2<sup>nd</sup> by J. Rossi. Pass 6-0.

**Open Meeting Adjourn: 8:52PM**