

Borough of Freemansburg

600 Monroe St., Freemansburg, PA 18017

Council Meeting Minutes

Tuesday September 3, 2024-7:00 PM

➤ Pledge of Allegiance

➤ **Roll Call**

Mayor: Gerald Yob *-absent*

Council President: Homer Lorrach

Council Vice-President: Jim Smith

Council Members: Charles Derr, Colleen Gallagher, Rudolph Gallich, Monica Elliott, Margaret Lorrach

Council Secretary: Ramona Ruiz *-absent*

Solicitor: James Preston, Esq.

Borough Manager: Jonathan Itterly

Courtesy of the Floor

Finance/Personnel

- Payroll Reports for paychecks dated 8/8/2024 and 8/22/2024. *Informational.*
- Bills paid dated 8/22/2024 & 9/3/2024 in view of due dates to avoid late fees, signed by Council. *Informational.*
- Remittance Report from Portnoff for the week of 8/5/2024 for Sewer Fees (\$2,314.26), Trash (\$1,821.50), and Real Estate Taxes (\$116.04). *Informational.*
- Authorize Application for Payment No. 1007, dated period ending August 16, 2024, prepared by LA Building Contractors, Inc. of Phoenixville, PA in the amount of \$173,679.20 for Phase 1 of the Amphitheater Project. **Motion Required.**
Motion to pay Application for Payment No. 1007 in the amount of \$173,679.20 by M. Lorrach, 2nd by C. Gallagher. Motion passed 7-0.
- PennBid results and recommendation letter from Borough Engineer regarding the Amphitheater Phase 2 seating project. **Motion Required.**
Motion to accept the Engineer's recommendation and reject all bids received and rebid the project on PennBID with a reduced scope of work by M. Lorrach, 2nd by M. Elliott. Motion passed 7-0.
- Budget meeting for Finance Committee scheduled for September 9, 2024 at 1PM. *Informational.*
- 2nd Budget Meeting for Finance Committee tentatively scheduled for September 24, 2024 at 1PM. Confirmation of date and time needed from Finance Committee. *Informational.*
- **Council Meeting Minutes: 8/20/2024 (absent Colleen Gallagher and Jim Smith). Motion Required**
Motion to approve the meeting minutes by M. Lorrach, 2nd by M. Elliott. Motion passed 6-0, C. Gallagher abstained.

Community Development, Public Safety & Fire Company

- Review Fire Company’s Monthly Call Runs Reports for April, May and June 2024. *Informational.*

Sewer, Sanitation, Streets/Public Works

Parks & Recreation

- Update from Parks and Rec August 31, 2024 meeting.

Mayor, Manager & Council President

- Authorize financial contribution amount for this fiscal year, to be donated to Meals on Wheels, to support Borough Residents. ***Motion Required.***
Motion to donate \$250 to Meal on Wheel for the ongoing support to Borough Residents by C. Gallagher, 2nd by M. Lorrh. Motion passed 7-0.
- Photographs of blight Market Street property located in Bethlehem City. Discussion regarding next steps.
General discussion by Council regarding the property. Solicitor to contact the City of Bethlehem in an attempt to resolve the matter.
- Property Maintenance Code Discussion. International Property Maintenance Code versus a Property Maintenance Code tailored for the Borough and enforcement procedures.
General discussion by Council regarding Property Maintenance Code. Solicitor to prepare a draft International Property Maintenance Code for Council to Review.

Police

- August 2024 Monthly Police Report (to be distributed at meeting). *informational*
- Resignation. Officer Elkadousy has accepted a Full-Time Police Officer position with Plumbstead Township PD. His last day with Freemansburg PD will be September 10, 2024. *Informational.*
- Civil Service Full-Time Eligibility List. Recommendation to hire current part-time Officer Mitchell Clinton Full-Time. (list to be distributed at meeting). ***Motion Required.***
Motion to appoint Officer Mitchell Clinton as a Full-Time Freemansburg Police Officer starting pay period 9.1.2024 by M. Lorrh, 2nd by J. Smith. Motion passed 7-0.

Miscellaneous

Open Meeting Adjourn: 7:58 PM

Executive Session: litigation, property acquisition & personnel matters

Executive Session Start: 7:58 PM Adjourn: 8:44 PM

Open Meeting Re-Start: 8:44 PM

Motion to authorize the Freemansburg Fire Company to utilize one of their garage bays as a fitness room for Fire Company Members only by C. Gallagher, 2nd by R. Gallich. Motion passed 6-0, M. Elliott abstained.

Motion to Adjourn meeting at 8:50 PM by J. Smith, 2nd by M. Lorrh. Motion passed 7.0.

Respectfully Submitted by: _____
Jonathan Itterly, Council Secretary

Approved by Council: _____ Certified: _____
Date Jonathan Itterly, Council Secretary