

Borough of Freemansburg

600 Monroe St., Freemansburg, PA 18017

Council Meeting Minutes

Monday January 5, 2025-7:00 PM

- Pledge of Allegiance
- Nomination for and election of President of Council
- Nomination for and election of Vice-President of Council
- **Roll Call**

Mayor: Gerald Yob
Council President: Homer Lorrh
Council Vice-President: Jim Smith
Council Members: Margaret Lorrh, Monica Elliott, Justine Rossi, Beth Zmijewski, Colleen Gallagher
Council Secretary: Ramona Ruiz
Borough Manager: Jonathan Itterly
Solicitor: Anthony Giovanini

Courtesy of the Floor

Finance/Personnel

- Payroll Reports for paychecks dated 12/30/2025. *Informational.*
- **Resolution #2026-001** – a Resolution reappointing James Preston, Esq. of Broughal & DeVito, and any attorneys of said firm as designated by him, as the Borough Solicitor for 2026. ***Motion Required.***
Motion to authorize Resolution #2026-001 reappointing James Preston, Esq. of Broughal & DeVito, and any attorneys of said firm for 2026 by M. Lorrh, 2nd M. Elliott -PASS 7-0.
- **Resolution #2026-002** – a Resolution reappointing Carroll Engineering as Borough Engineer and appointing Carroll Engineering to provide Sewage Enforcement Services (SEO) for 2026. ***Motion Required.***
Motion to authorize Resolution #2026-002 reappointing Carroll Engineering as Borough Engineer and appointing Carroll Engineering to provide Sewage Enforcement Services (SEO) for 2026 by C. Gallagher, 2nd J. Rossi -PASS 4-3 (M. Elliott, J. Smith & M. Lorrh -NO).
- **Resolution #2026-003** – a Resolution reappointing France, Anderson, Basile and Company, PC Certified Public Accountants as the Borough’s Independent Auditor for 2026. ***Motion Required.***
Motion to authorize Resolution #2026-003 reappointing France, Anderson, Basile and Company, PC Certified Public Accountants as the Borough’s Independent Auditor for 2026 by M. Lorrh, 2nd J. Smith -PASS 7-0.
- **Resolution #2026-004** – a Resolution reappointing delegates to the Northampton County Tax Collection Committee (TCC) for 2026. ***Motion Required.***
Motion to authorize Resolution #2026-004 reappointing delegates to the Northampton County Tax Collection Committee (TCC) for 2026 by M. Lorrh, 2nd B. Zmijewsk -PASS 7-0
- **Resolution #2026-005** – a Resolution reappointing the Chief Administrative Officer of its Police and Non-Uniformed Pension Plans for 2026. ***Motion Required.***

Motion to authorize Resolution #2026-005 reappointing the Chief Administrative Officer of its Police and Non-Uniformed Pension Plans for 2026 by M. Lorrh, 2nd J. Smith -PASS 7-0.

- **Resolution #2026-006** – a Resolution reappointing Michael Shay Esq. of Shay, Santee & Kelhart Borough Zoning Hearing Board Solicitor for 2026. *Motion Required.*
Motion to authorize Resolution #2026-006 reappointing Michael Shay Esq. of Shay, Santee & Kelhart Borough Zoning Hearing Board Solicitor for 2026 by M. Lorrh, 2nd J. Smith -PASS 7-0.
- **Resolution #2026-007** – a Resolution reappointing and reaffirming the Building Code Board of Appeals for 2026. *Motion Required.*
Motion to authorize Resolution #2026-007 reappointing and reaffirming the Building Code Board of Appeals for 2026 by M. Lorrh, 2nd C. Gallagher -PASS 7-0.
- **Resolution #2026-008** – a Resolution reappointing Christopher Snyder as Fire Marshal for 2026. *Motion Required.*
Motion to authorize Resolution #2026-008 reappointing Christopher Snyder as Fire Marshal for 2026 by M. Elliott, 2nd M. Lorrh -PASS 7-0.
- **Resolution #2026-009** – a Resolution reappointing the Borough Secretary, Assistant Borough Secretary, Borough Treasurer and Assistant Borough Treasurer for 2026. *Motion Required.*
Motion to authorize Resolution #2026-009 reappointing the Borough Secretary, Assistant Borough Secretary, Borough Treasurer and Assistant Borough Treasurer for 2026 by C. Gallagher, 2nd B. Zmijewski -PASS 7-0.
- **Resolution #2026-010** – a Resolution reappointing and reaffirming members to the Planning Commission for 2026. *Motion Required.*
Motion to authorize Resolution #2026-010 reappointing and reaffirming members to the Planning Commission for 2026 by M. Lorrh, 2nd B. Zmijewski -PASS 7-0.
- **Resolution #2026-011** – a Resolution reappointing and reaffirming members of the Civil Service Commission for 2026. *Motion Required.*
Motion to authorize Resolution #2026-011 reappointing and reaffirming members of the Civil Service Commission for 2026 by M. Lorrh, 2nd B. Zmijewski -PASS 7-0.
- **Resolution #2026-012** – a Resolution appointing Tax Collector and Deputy Tax Collector for 2026. *Motion Required.*
Motion to authorize Resolution #2026-012 appointing Tax Collector and Deputy Tax Collector for 2026 by M. Lorrh, 2nd M. Elliott -PASS 7-0.
- **Resolution #2026-013** – a Resolution appointing Borough Signatories for 2026. *Motion Required.*
Motion to authorize Resolution #2026-013 appointing Borough Signatories for 2026 by M. Lorrh, 2nd M. Elliott -PASS 7-0.
- **Resolution #2026-014** – a Resolution reappointing and reaffirming members of the Zoning Hearing Board (ZHB) for 2026. *Motion Required.*
Motion to authorize Resolution #2026-014 reappointing and reaffirming members of the Zoning Hearing Board (ZHB) for 2026 by M. Lorrh, 2nd M. Elliott -PASS 7-0.
- **Resolution #2026-015** - a Resolution adopting the 2026 Fee Schedule. *Motion Required.*
Motion to table item until the next agenda by J. Smith, 2nd M. Lorrh - PASS 7-0.

- **Resolution #2026-016** – a Resolution appointing Keller Zoning and Inspection Services for 2026. ***Motion Required.***
Motion to authorize Resolution #2026-016 appointing Keller Zoning and Inspection Services for 2026 by M. Lorrh, 2nd B. Zmijewski -PASS 7-0.

- ***Council Meeting Minutes:** 12/30/2025 (R. Gallich-excused absence). With (2) corrections: 1.) Add “Zmijewski” to resignation for Civil Service Commission line item 2.) Add “2025” to Monthly Police Report for November. **Motion Required.***
Motion to authorize Minutes from 12/30/2025 with 2 corrections by M. Lorrh, 2nd C. Gallagher -PASS 7-0.

Community Development, Public Safety & Fire Company

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Sewer, Sanitation, Streets/Public Works

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Parks & Recreation

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Police Department

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Mayor, Manager & Council President

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Miscellaneous

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Open Meeting Adjourn: _____

Executive Session: litigation, property acquisition & personnel matters

Executive Session Start: _____

Executive Session Agenda:

Executive Session Adjourn: _____

Open Meeting Start: _____

Open Meeting Adjourn: _____

No Executive Session