

# Borough of Freemansburg

600 Monroe St., Freemansburg, PA 18017

Council Meeting Minutes

Wednesday, November 8, 2023-7:00 PM

## *Pledge of Allegiance*

## *Roll Call*

**Mayor:** Gerald Yob-*present*; **Council Members:** Homer Lorrh-*present*, Justin LaBar-*present*, Jim Smith-*present*, Charles Derr-*absent*, Colleen Gallagher-*absent*, Margaret Lorrh-*present*, Rudolph Gallich-*present*

**Borough Secretary:** Justine Rossi-*present*

**Solicitor:** ~~James Preston, Esq.~~ Atty. Harrison-*present*

**Borough Manager:** Jonathan Itterly-*present*

## *Courtesy of the Floor (Residents will be limited to five minutes.)*

- Resident John Greene, 132 Main St. will be present in regard to his application for “Persons with Disability or Disabled Veteran Parking Permit” application which was conditionally approved (at the 10/3/23 Council Meeting), *discussion. Manager Itterly advised Mr. Greene to contact the property owner to sign a letter stating he is permitting Mr. Greene to have a “Persons with Disability or Disabled Veteran Parking” sign hung in front of property location 139 Main St.*

## *Finance/Personnel*

- Payroll Reports for paychecks dated 10/19/23, *informational.*

- List of bills dated 11/8/2023, *authorization of payment.*

Motion-to pay all bills listed dated 11/8/2023 by M. Lorrh, 2<sup>nd</sup> Smith-PASS 5-0.

- Monthly Tax Report for **September 2023**, *informational.*

- 3<sup>rd</sup>/Final Sewer Invoices were due 10/31/23, (10%) late fees have been applied. Sanitation Statements for any past due Sanitation accounts (payment was due 9/17/23) were included with residents Sewer Invoice- if applicable-final payment is due 12/15/2023 to avoid Portnoff Collections for 2023 in Spring 2024.

- APPI Electricity Pricing, *for discussion and authorization. It was noted that the current contract is set to expire.*

Motion-to authorize the renewal with APPI energy for a twenty-five-month contract with Constellation Energy by Smith, 2<sup>nd</sup> M. Lorrh-PASS 5-0.

- Payment discussion for Art Melow, *it was noted that Mr. Melow from Anrich Inc. voluntarily dug (with their equipment) footings after hours. Discussion was held to give Mr. Melow a monetary donation from the Borough.*

Motion-to authorize a \$500.00 donation to Mr. Art Melow by Smith, 2<sup>nd</sup> M. Lorrh-PASS 5-0.

## *Council Meeting Minutes*

- 10/24/2023 (Members Absent: Gallagher)

Motion-to authorize Council Meeting Minutes dated 10/24/2023 without additions or corrections by M. Lorrh, 2<sup>nd</sup> Smith-PASS 5-0.

### ***Community Development, Public Safety & Fire Company***

- “Persons with Disability or Disabled Veteran Parking Permit” application for resident John Ruth, 132 Juniata St. Property has 30’ frontage, and all documents required were submitted with the application. (Currently there are no other HC parking spaces in the 100 block of Juniata St.) , *for discussion and authorization.*

Motion-to authorize “Persons with Disability or Disabled Veteran Parking Permit” application for resident John Ruth, 132 Juniata St. Property has 30’ frontage, and all documents required were submitted with the application. (Currently there are no other HC parking spaces in the 100 block of Juniata St. by Smith, 2<sup>nd</sup> Gallich-PASS 5-0.

- **Resolution # 2023-025**, a Resolution providing conditional approval for the preliminary Land Development Plan for 1600 Freemansburg Ave-Freemansburg Industrial
- Motion-to authorize Resolution # 2023-025, a Resolution providing conditional approval for the preliminary Land Development Plan for 1600 Freemansburg Ave-Freemansburg Industrial by Smith, 2<sup>nd</sup> M. Lorrh-PASS 5-0.
- Copy of fundraising letter from the Fire Co. that was mailed to Borough residents for donations.

### ***Sewer, Sanitation, Streets/Public Works***

- Public Works Monthly Report for **October 2023**, *Councilman Jim Smith thanked Phil Elliott for submitting the monthly report and stated he has been “asking for the report for years”. Councilwoman Lorrh stated they are doing a “fantastic job”.*

### ***Police Department***

- Monthly Police Report for **October 2023**, *will be distributed at this evening’s meeting.*
- *Chief Itterly stated that there is a part time police officer candidate who is currently going through the background process.*

### ***Parks & Recreation***

- Trick or Treat-Friday & Bonfire was held Friday 10/27/2023 after Trick or Treat. The Parks & Recreation Committee did a great job with planning fun activities for the kids since Fall Fest was cancelled. Special thanks to the fire company and their mutual aid companies, Borough Staff, Public Works employees, Mayor Yob & Jon Rossi for Emergency Management team’s help volunteering their time to make this another successful event. Lots of compliments from the community-great job working together!
- Holiday Vendor and Craft Show will be held on Saturday November 11, 2023 at Borough Hall from 8am to 2pm. Approximately 18 vendors will be present. Parks & Rec will sell hot dogs, drinks and baked goods as a P&R fundraiser.
- Cookies with Santa will be held Saturday 12/16 (8-10 and 11-1-2 seatings this year due to the great response last year!). Registration will begin 12/1/23 to Borough Residents. The Fire Co will also be holding their annual Santa Toy Run that afternoon. The fire co. will assist Parks & Rec in the morning and Parks & Rec will assist the fire co with the Santa Run in the afternoon.

***Mayor, Manager & Council President***

- Thank you letter from New Bethany Ministries for the donation sent.

***Miscellaneous***

- Freemansburg Elementary School will be holding a Veteran’s Day Parade, along with Northeast Middle School and Liberty HS Cheerleaders on Friday 11/10/2023 at 9:30am. Members of Council & Staff are invited to either march with the school or stand in front of Borough Hall that morning, please let Justine know if you plan to attend.
- St. Lukes D&L Marathon will be held Sunday 11/12/23 at 7am, starting in Allentown. There are an estimated 1,500 runners that will come through the Freemansburg portion of the D&L. Officials will begin set up near Lockhouse Road at 5am. Borough Streets will not be closed but parking will be permitted at Kunsman and Norfolk Southern Lots. The Police & Emergency Management Trailer will be parked in the Public Works lot and will be manned by Freemansburg Police, Freemansburg & Bethlehem Twp. Emergency Management teams.
- Save the date...Annual Borough Christmas Party will be Saturday 12/16/23 (5-8pm) at the Heights AA. More information will be given at the next meeting.

Motion- to adjourn: LaBar-PASS-ALL AYES.

**Open Meeting Adjourn: 7:30pm**

Respectfully Submitted by: \_\_\_\_\_  
Justine A. Rossi, Borough Secretary

Approved by Council: \_\_\_\_\_ Certified: \_\_\_\_\_