

# Borough of Freemansburg

600 Monroe St., Freemansburg, PA 18017

## Council Meeting Minutes

Tuesday June 17, 2025-7:00 PM

➤ Pledge of Allegiance

➤ *Roll Call*

Mayor: Gerald Yob  
Council President: Homer Lorrach  
Council Vice-President: Jim Smith  
Council Members: Charles Derr, Colleen Gallagher-*absent*, Rudolph Gallich-*absent*, Monica Elliott, Margaret Lorrach-*absent*  
Council Secretary: Ramona Ruiz  
Borough Manager: Jonathan Itterly

### *Courtesy of the Floor*

### *Finance/Personnel*

- Payroll Reports for paychecks dated 5/29/2025. *Informational.*
- Bills to be paid dated 6/17/2025 to be signed by council. ***Motion Required.***  
Motion to pay bills dated 6/17/2025 by J. Smith, 2<sup>nd</sup> M. Elliott -PASS 4-0.
- Remittance Reports from Portnoff Law Associates, Ltd. for the week of May 28, 2025 for sewer fees in the amount of (\$1,215.18) & trash fees in the amounts of (\$1,084.07). Also, for the week of June 11, 2025 for sewer fees in the amount of (\$1,100.00), trash fees in the amounts of (\$6,077.38) & real estate fees in the amount of (\$0.46). *Informational.*
- Tax Collector's Monthly Report to Taxing Districts for May 2025. *Informational.*
- Authorize Council Members compensation distribution for the week ending on 6/21/2025. ***Motion Required.***  
Motion to disburse Council Members compensation based on Council Meeting Attendance Log by M. Elliott, 2<sup>nd</sup> J. Smith -PASS 4-0.
- ***Council Meeting Minutes: 6/3/2025 (absent-Gerald Yob). No corrections/changes. Motion Required.***  
Motion to approve Council Meeting Minutes from 6/3/2025 with no corrections or changes by M. Elliott, 2<sup>nd</sup> C. Derr -PASS 4-0.

### *Community Development, Public Safety & Fire Company*

- Fire Company's Call Runs Report for May 2025. *Informational.*
- Authorize Solicitor to send notices of violations to 202 & 213 Clearfield Street. 202 Clearfield Street is currently condemned and both properties have multiple enforcement actions against them. The solicitor notice will inform the property owner(s) that if the violations are not corrected within the time frame determined by Council, Council, via this motion, authorizes the borough or its representatives to correct

the violation, contingent on the approval of an administrative warrant authorizing the borough or its representatives to access the property(s) and take corrective action. ***Motion Required.***

Motion to authorize Solicitor to send notices of violations to 202 & 213 Clearfield Street informing the property owner(s) that if the violations are not corrected within the time frame determined by Council, Council authorizes the borough or its representatives to correct the violation, contingent on the approval of an administrative warrant authorizing the borough or its representatives to access the property(s) and take corrective action by J. Smith, 2<sup>nd</sup> M. Elliott -PASS 4-0.

- Requesting date for neighborhood committee to meet; members include (Gerald Yob, Homer Lorrach, Jim Smith, Jonathan Itterly, Ray Mead & Mauro Conte).

### ***Sewer, Sanitation, Streets/Public Works***

- Public Works May Report. *Informational.*

### ***Parks & Recreation***

- Fit-Fest was cancelled due to the weather. There is currently no rescheduled date at this time. *Informational.*
- June 7<sup>th</sup> Police responded to a report of an unauthorized party at the pavilion. Attendees were requested to leave and ultimately left with moderate pushback. Monday 6/9/2025, Public Works found that the grills were still hot and embers still inside. Due to the safety issue with children and the proximity of the grills to the playground, Council President authorized removal of grills. *Informational.*

### ***Police Department***

### ***Mayor, Manager & Council President***

### ***Miscellaneous***

- Email was sent to Bethlehem water and sewer Director Ed Boscola, regarding the hydrant maintenance agreement between Bethlehem and the Borough. To date, no response. *Informational.*

Open Meeting Adjourn: 7:20PM

Executive Session: litigation, property acquisition & personnel matters

Executive Session Start: 7:23PM

Executive Session Agenda:

- Public Works Personnel.

- Police Cleaning Position.

**Executive Session Adjourn: 7:36PM**

**Open Meeting Start: 7:37PM**

Motion to authorize a \$.50 raise to Jayden Caraballo effective immediately by J. Smith, 2<sup>nd</sup> M. Elliott -ALL AYES.

Motion to hire Justine Rossi contingent upon the Solicitor confirming that the part-time cleaning position was not an incompatible office for a council member by J. Smith, 2<sup>nd</sup> M. Elliott -ALL AYES.

Motion to authorize a cell phone stipend for the Public Works employees that do not possess a company cell phone equivalent to the price of Dan D’Amico’s company phone by M. Elliott, 2<sup>nd</sup> J. Smith -ALL AYES.

**Open Meeting Adjourn: 7:43PM**