

# Borough of Freemansburg

600 Monroe St., Freemansburg, PA 18017

## Council Meeting Minutes

Tuesday December 30, 2025-7:00 PM

➤ Pledge of Allegiance

➤ *Roll Call*

**Mayor:** Gerald Yob  
**Council President:** Homer Lorrh  
**Council Vice-President:** Jim Smith  
**Council Members:** Charles Derr, Colleen Gallagher, Rudolph Gallich, Monica Elliott, Margaret Lorrh  
**Council Secretary:** Ramona Ruiz  
**Borough Manager:** Jonathan Itterly  
**Solicitor:** Anthony Giovanini

### *Courtesy of the Floor*

### *Finance/Personnel*

- Payroll Reports for paychecks dated 12/24/2025. *Informational.*
- Bills paid, dated 12/16/2025 in view of due dates to avoid late fees. *Informational.*
- Remittance Reports from Portnoff Law Associates, Ltd. reflecting collections as follows:  
Week of December 17, 2025 – Sewer \$1,616.01; Trash \$3,621.96. *Informational.*
- Portnoff Law Associates, Ltd. Collections Summary for Sewer & Trash through November 30, 2025. *Informational.*
- Portnoff Law Associates, Ltd. Collections Summary for Real Estate Taxes through November 30, 2025. *Informational.*
- Portnoff Law Associates, Ltd. unpaid Real Estate Delinquency Balance as of 11/30/2025. *Informational.*
- The Borough Engineer was unable to attend to present his findings to Council regarding deficiencies with the work performed by CMS on the Main Street Project due to a prior commitment. The Engineer will make arrangements to brief Council in January 2026. Attached is the Engineer's report for Phase 1 (Main Street, between Washington Street and Monroe Street). *Informational.*
- **Resolution #2025-030** - a Resolution establishing an exact change payment policy for Borough transactions and relieving Borough staff from the obligation to provide change. ***Motion Required.***  
Motion to authorize Resolution #2025-030 establishing an exact change payment policy for Borough transactions by M. Lorrh, 2<sup>nd</sup> M. Elliott -PASS 6-0.
- Acceptance of the formal notice of resignation from Beth Derr from the Civil Service Committee. Borough Council thanks Ms. Derr for her dedicated service on the Civil Service Commission and looks forward to welcoming her as a member of Borough Council in 2026! ***Motion Required.***  
Motion to accept the formal notice of resignation from Beth Derr from the Civil Service Committee by M. Lorrh, 2<sup>nd</sup> M. Elliott, PASS 5-1 (C. Derr-NO).

- **Council Meeting Minutes: 12/16/2025** (M. Elliott-excused absence and R. Gallich-excused absence). With (2) corrections: 1.) Change Solicitor to Erika Farkas, Esq. 2.) Remove Monthly Police Report for November. **Motion Required.**  
Motion to authorize Minutes dated 12/16/2025 with 2 corrections by M. Lorrh, 2<sup>nd</sup> C. Gallagher -PASS 5-0 (M. Elliott ABSTAIN).

**Community Development, Public Safety & Fire Company**

- Authorization to advertise **Ordinance #2026-001** - an Ordinance authorizing a property tax rebate program for Freemansburg Volunteer Fire Company No. 1 members that own property within the Borough subject to Freemansburg Property Taxes and meet the standards set forth within of having an “Active Role Status” for the applicable rebate year (to be distributed at meeting). **Motion Required.**  
Motion to authorize the advertisement of Ordinance #2026-001 authorizing a property tax rebate program for Freemansburg Volunteer Fire Company No. 1 members that own property within the Borough by M. Lorrh, 2<sup>nd</sup> C. Gallagher -PASS 6-0.
- Review Fire Company Treasurer Reports for the months of July, August & September 2025. *Informational.*
- Freemansburg Borough Received a \$250,000 grant award from the PA DCED LSA Statewide program for the Community Center Project. A huge THANK YOU to State Representative Robert Freeman and State Senator Lisa Boscola for their support towards the project! *Informational.*
- Motion to authorize the Borough’s Phase 1 Community Center Project to be placed on PennBID as a design build for a 14,000sf facility. The Borough has a grant in the amount of \$670,000 that will sunset in May of 2026. **Motion Required.**  
Motion to authorize the Borough’s Phase 1 Community Center Project to be placed on PennBID by M. Lorrh, 2<sup>nd</sup> C. Gallagher -PASS 6-0.
- **Resolution #2025-031** - a Resolution authorizing the Submission of the Borough’s Hazard Mitigation Plan Annex to Northampton County to be included as a part of the Lehigh Valley Hazard Mitigation Plan. **Motion Required.**  
Motion to authorize Resolution #2025-031 authorizing the Submission of the Borough’s Hazard Mitigation Plan Annex to Northampton County to be included as a part of the Lehigh Valley Hazard Mitigation Plan by J. Smith, 2<sup>nd</sup> M. Lorrh -PASS 6-0.
- **Resolution #2025-032** - a Resolution authorizing Council President and Vice-President to execute the agreement between Lock44, Inc. for the organization and management of events at the Freemansburg Amphitheatre and Community Center (to be distributed at meeting). **Motion Required.**  
Motion to authorize Resolution #2025-032 authorizing Council President and Vice-President to execute the agreement between Lock44, Inc. for the organization and management of events at the Freemansburg Amphitheatre and Community Center by M. Lorrh, 2<sup>nd</sup> J. Smith -PASS 6-0.

**Sewer, Sanitation, Streets/Public Works**

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**Parks & Recreation**

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**Police Department**

- Monthly Police Report for November. *Informational.*

***Mayor, Manager & Council President***

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***Miscellaneous***

- Review letter from Ryan Mackenzie congratulating the Borough on being selected to receive the 2025 Lehigh Valley Award for Transportation from the Lehigh Valley Planning Commission for the exemplary Main Street Reconstruction Project. *Informational.*

**Open Meeting Adjourn:7:21PM**

No Executive Session