

Borough of Freemansburg

600 Monroe St., Freemansburg, PA 18017

Council Meeting Minutes

Thursday, May 30, 2024-7:00 PM

➤ Pledge of Allegiance

➤ **Roll Call**

Mayor: Gerald Yob-*present*; **Council Members:** Council President-Homer Lorrh-*present*, Vice-President Jim Smith-*present*, Charles Derr-*present*, Colleen Gallagher-*absent*, Rudolph Gallich -*present*, Justin LaBar-*absent*, Margaret Lorrh-*present*,

Council Secretary: Ramona Ruiz-*present*

Solicitor: James Preston, Esq.-*absent*

Borough Manager: Jonathan Itterly-*present*

Courtesy of the Floor

No attendees

Finance/Personnel

- Payroll Reports for paychecks dated 5/2/2024 and 5/16/2024, *informational*.
- 5/15/2024 - bills already paid in view of due dates to avoid late fees, signed by Council. ***Motion required.***
Motion to pay bills dated 5/15/24 by M. Lorrh, 2nd C. Derr - PASS 5-0
- Bills dated 5/30/2024. ***Motion required.***
Motion to pay bills dated 5/30/24 by M. Lorrh, 2nd C. Derr - PASS 5-0.
- Monthly Tax Reports for April 2024. *Informational*.
- Market Valuation Report for the 2016 Deere 310L was deemed a total loss by the Borough's insurance company. *Informational*.
- Borough Resolution #2024-019, a Resolution appointing Ramona Ruiz as Deputy Tax Collector to the Borough's Tax Collector Davina Gallich. As Deputy Tax Collector, Ramona Ruiz will be authorized to receive and collect tax payments on behalf of the Tax Collector Davina Gallich. ***Motion required.***
Motion to authorize Resolution # 2024-019, a Resolution appointing Ramona Ruiz as Deputy Tax Collector by M. Lorrh, 2nd C. Derr - PASS 5-0.
- Borough Resolution #2024-020, a Resolution appointing Ramona Ruiz as Secretary for Borough Council, ***Motion Required.***
Motion to authorize Resolution #2024-020, a Resolution appointing Ramona Ruiz as Secretary for the Borough Council by J. Smith, 2nd R. Gallich - PASS 5-0.
- Borough Resolution #2024-021, a Resolution amending the Borough of Freemansburg Personnel Policies and Procedures Manual for Non-Uniform Employees and the Chief of Police. Discussion in Executive Session. ***Motion required.***

Motion to adopt Resolution #2024-021, a Resolution amending the Borough of Freemansburg Personnel Policies and Procedures Manual for Non-Uniform Employees and the Chief of Police by M. Lorrh, 2nd J. Smith - PASS 5-0.

- The Borough was awarded a Monroe County LSA Grant from the Commonwealth Finance Committee for Phase 2 of the Amphitheater seating project in the amount of \$185,000.00. *Informational.*
- Quotes received for backhoe loaders intended to replace the Borough’s old backhoe that insurance determined to be a total loss. One quote is for a CAT 420xe Backhoe Loader and the second quote is for a John Deere 310l backhoe (to be distributed at meeting). Discussion in executive session. ***Motion required.***

Motion to approve the purchase of a Cat 432 Backhoe in the amount of \$139,999.00 by M. Lorrh, 2nd R. Gallich - PASS 5-0

- Bid tabulation report from the bids received on PennBID and the recommendation letter from the Borough’s Engineer regarding the Main Street Revitalization Project. Discussion for Executive Session. ***Motion required.***

Motion to award the Main Street Revitalization Project, based off of the Borough’s Engineer’s recommendation to Construction Masters Services with a contract amount of \$2,159,971.50 by M. Lorrh, 2nd R. Gallich - PASS 5-0.

- Memorialize the termination of Borough Employee Cindy Amorim that was previously authorized by Council, via executive session. Discussion in Executive Session. ***Motion required.***

Motion memorializing Cindy Amorim’s termination by M. Lorrh, 2nd R. Gallich - PASS 5-0.

- Authorization for Council Vice-President to execute an agreement between the Borough of Freemansburg and Ramona Ruiz and Jonathan Itterly, authorizing Ramona Ruiz and Jonathan Itterly to provide advertising and marketing services for the Borough Amphitheater. Discussion in Executive Session. ***Motion required.***

Motion for Council Vice-President to execute an agreement between the Borough of Freemansburg and Ramona Ruiz and Jonathan Itterly, authorizing Ramona Ruiz and Jonathan Itterly to provide advertising and marketing services for the Borough Amphitheatre on a percentage based fee of 10% of revenues generated by M. Lorrh, 2nd C. Derr -PASS 5-0.

- Council Meeting Minutes from the Council meeting held on 5/7/2024 (*Absent: - Rudolph Gallich*). ***Motion required.***

Motion to authorize Council Meeting Minutes dated 5/7/24 (*absent -Rudolph Gallich*) - PASS 4-1, R. Gallich abstained due being absent at the 5/7/24 meeting.

Community Development, Public Safety & Fire Company

- Monthly Fire Reports April 2024.

Sewer, Sanitation, Streets/Public Works

- Monthly Whitetail Disposal trash hauling Report for April 2024.

Police Department

- Monthly Report for May will be available at the next meeting.

- Civil Service Exam for Full-time Police Officer Position. Discussion in Executive Session. ***Motion required.***
Motion was tabled - hold until the finance Committee meets to discuss the matter.
- The three police vehicles that Council previously authorized to sell are out for public bid on Municibid. Bid closes on June 7th. *Informational.*

Parks & Recreation

- The Summer Carnival will be held June 25-28.
- Bike Night will be held June 29.

Mayor, Manager & Council President

▪

Miscellaneous

Open Meeting Adjourn: 8:25 PM

Executive Session: litigation, property acquisition & personnel matters

Council entered Executive Session at 8:25 PM and returned to open meeting at 8:45PM

Council to recommend 2 paid events, 2 free events and 2 movie nights' annuals to ArtsQuest to further conversation on pricing and involvement.

Motion to authorize an increase in the hourly pay rate for Lisa Mack & Ramona Ruiz in the amount of \$4.00/hour by J. Smith, 2nd R. Gallich- PASS 4-1, M. Lorrh abstained.

Motion to adjourn open meeting at 8:50PM by M Lorrh, 2nd R. Gallich Pass 5-0

Respectfully Submitted by: _____
Ramona Ruiz, Council Secretary

Approved by Council: _____ Date _____ Certified: _____
Ramona Ruiz, Council Secretary